

## **TIC Training Registration Fees Payment & Cancellation Policies\***

### **PAYMENT POLICY** (effective August 1<sup>st</sup>, 2018)

- Payment of registration fees for TIC Trainings must be submitted within 30 days following the training date, but will no longer be accepted on-site the "day of" the training.
- Payments must be made by check and will be accepted by MAIL ONLY.
- Your payment does NOT need to be received by the Network prior to the training date in order for you to attend.
- Make check payable to the **CA Child Care R&R Network**
- Mail all TIC payments, no later than 30 days following the training date, along with a copy of your Online Registration Email Confirmation to:

**CCCR&RN ~ Attn: TIC**

1182 Market Street, Suite 300

San Francisco, CA 94102

### **CANCELLATIONS**

Cancellations must be made in writing to [redmunds@rrnetwork.org](mailto:redmunds@rrnetwork.org) by the specified cancellation deadline (see training's online registration form); paid registration fees will not be refunded and unpaid registrations will be billed if cancellations are not submitted in writing by this deadline.

**Questions? Contact Rita Edmunds, Training & Events Coordinator,  
at [redmunds@rrnetwork.org](mailto:redmunds@rrnetwork.org) or 415-494-4656.**

\* Policies are inclusive of "Single Room" Surcharge fees, if applicable.